IEEE Communications Society

Chapter Services & Support

Chapter Services & Support

- **Regional Directors**

- **Regional Chapter Chairs Meetings**

- **Chapter Manual**

- **Free Subscriptions**

- **Chapter Achievement Award**

- **Grants to Attend Conferences**

- **Distinguished & Expert Lecturers Tours**

- **Chapter Funding for Activities**

- **New Member Event**

- **Contact Information**

Chapter Services & Support

Regional Directors

• Four regional directors -- Asia/Pacific Region; Europe, Africa and Middle East Region; Latin America Region; North America Region

• Develop and implement regional program

• Interface and provide support to chapters

• Implement Student Travel Grant Program

• Regional web page; regional e-mail alias

• Propose conference and workshop sites

• Interface with regional offices

Chapter Services & Support

Regional Chapter Chairs Meeting (RCCC,GCCC)

- Organized by Region; proposal, schedule and budget originates with Regional Director.

- Objectives are to increase contact among Chapter Chairs, ComSoc officers and staff, to enhance participation in activities, to brief Chapter Chairs on available ComSoc assistance, and to provide a format for dialog on future needs.

- Limited ComSoc funds available for local arrangements and accommodations.

- Some logistical support available from NY, or Singapore offices.

Chapter Services & Support

IEEE Communications Society -- Chapters Manual

- General orientation

- Operations and procedures

- ComSoc benefits

- Case Studies

- Chapter Questionnaire and Forms

- 78 page reference source

Chapter Services & Support

Free publications to Chapters

Each Chapter Chair may receive complimentary subscriptions to

- *IEEE Communications Magazine*

- *IEEE Network Magazine*

- *IEEE Personal Communications Magazine*

- *IEEE Transactions on Communications*

- *IEEE Communications Letters*

- *IEEE Journal on Selected Areas in Communications*.

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Chapter Achievement Award

- Awarded to chapter providing best overall set of programs and activities.

- Awarded twice each year.

- Nominations submitted to the Director of Membership Program Development prior to March 10 or September 1.

- Plaque presented at major Communications Society conference.

- Article highlighting Chapter accomplishments in Chapters Corner of Global Communications Newsletter.

- $1,000 honorarium and travel expenses for the Chapter Chair to attend ICC or GLOBECOM to receive the award.

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Grants to Attend Conferences

- A limited number of student ($1,000) and professional (up to $1,200) travel grants are available to selected ComSoc conferences.

- Restricted to low income countries.

- Candidate must reside in a region other than that in which the conference is held and he/she must be an IEEE member or applicant.

- Student recipient must be author of accepted paper; professional recipient must be author, session panelist, session Chair, or Chapter Chair.

- Student grant application forms are included in authors' kits for accepted papers; selection based primarily on paper review scores.

- Student Grants and Professional Travel Grants recommended by Regional Directors; decisions made by Director Membership Program Development.

Chapter Services & Support

Distinguished & Expert Lecture Tours

- Designated speakers available to speak at Chapter & Section functions.

- Arranged in response to a request of one or more Chapter Chairs, a Regional Director, or the VP -- Membership Development.

- Organized as a service to existing members and Chapters, or as a means of generating new members or promoting new Chapter formation.

- All arrangements must be made in advance; final approval responsibility of Director -- Membership Programs Development .

- Funding intended to enable a DL to address multiple groups; tours involve a series of lectures - 3 groups in 3 locations, reasonably close.

- Up to 5 DLTs can be arranged in the same region each year.

Contact: *Byeong Gi Lee*   email: *blee@tsp7.snu.ac.kr*

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Chapter funding for activities

- Funds budgeted to assist ComSoc Chapter activities.

- Chapters invited annually to submit proposals via Chapter Questionnaire.

- Activity financial support must be requested.

- Innovative proposals encouraged.

- IEEE rebate guidelines exist for routine activities such as meetings and lectures.

Contact: Regional Director

Chapter Services & Support

The Peruvian Communications Chapter Proposal

- Proposal asked for funds (US$11,500) to finance an appropriate small facility in Lima, Peru to house periodicals donated by the IEEE Communications Society and permit access by students, members and other professionals.

- The goal -- to establish an IEEE Communications Society Hermotheque in Lima with funding for the first year beginning in July 1998 with subsequent funding derived from local enterprises or the charging of small fees.

- Result -- Communications Society authorized a one-time grant of US$7,000. Report on the establishment and functioning of the Hermotheque.

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Contact Address for Funding

Officer Title:
(Chair,Vice-Chair,Treasurer,Secretary)

Name:

Preferred Mailing Address:

Tel:

Fax:

Email:

Other Officers (optional)

Officer Title:

Name:

Email:

Document: Done

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ComSoc Free Subscriptions/Publications Questionnaire

Does your chapter want free subscribtions to ComSoc Publications (*Communications Magazine, Network, Personal Communications, Transactions on Communications, JSAC, Communciations Letters,* and *Transactions on Networking)*for the year 2000?

○ Yes ○ No

Does you chapter want a free copy of ICC and Globecom proceedings for the year 2000?

○ Yes ○ No

Please explain how publications are utilized:

☐ Available at Chapter's office

☐ Available at other places (local library, university library)   **Where?** [   ]

☐ Circulated among chapter members   **How?** [   ]

☐ Other

Please Explain: [   ]

Document: Done

Chapter Services & Support

Chapter Financial Support for Holding a New Member Event

- Society support for grass roots organizations.

- Based on number of new ComSoc members assigned to a chapter during 2000.

- Financial support available $200 - $1,000.

- Easy for Chapters to qualify -- invite new members to a chapter event and notify ComSoc NY

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Chapter Services & Support

Qualify for Cash

- Message from ComSoc
- Promote an event
- Qualify for cash
- Deadline -- Spring
- E-mail addresses and labels
- Send copy of Chapter promotion to ComSoc

Statistics

- 58,001members (+6.3%)
- 867 affiliates (+14.1%)
- 17,046 new members in 2000
- 9,574 responders to 2000 1/2 year free membership promotion
- 3,900 renewals from 2000 1/2 year free membership promotion
- 143 Chapters
- In 2000, 130 Chapters qualified for US$38,000 in incentives

Chapters -- 2000 numbers

- **India Council 890 new members**
- **Santa Clara Valley 881 new members.**
- **United Kingdom 601 new members**
- **Los Angeles Council 364 new members**
- **Dallas 352 new members**
- **Japan Council 350 new members**
- **Germany 341 new members**

- **9 Chapters/Councils over 300**
- **8 Chapters increased by more than 200 but less than 300.**
- **29 Chapters increased by more than 100 but less than 200.**
- **28 Chapters increased by more than 50 but less than 100.**
- **64 Chapters increased by less than 50.**

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New Members by Chapters -- North America

- Santa Clara Valley   881
- Los Angeles Council   364
- Dallas   352
- No. Virginia   319
- Central New England Council   313
- Washington DC   256
- Oakland - East Bay   232
- Atlanta   224
- North Jersey   221
- San Diego   221
- Toronto   200
- Philadelphia   184

Chapter Services & Support

IEEE Communications Society Headquarters, ComSoc Regional Office, and IEEE Regional Office

•Assistance with memberships and renewals

•Act as a "local" currency treasurer for conferences

•Distribute IEEE and ComSoc literature

•Distinguished Lecturer Tour arrangements

•Conference site selection aid

•Chapter Chair meeting organization

IEEE Communications Society

Chapter Services & Support

IEEE Communications Society Contact Information

NY Office & Regional Offices

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